

Wire Transfer Form

By default, your reimbursement funds will be paid in the form of a check in US dollars, which will be mailed to your address provided on the Expense Report form. If you wish to have the reimbursement funds to be wired to your local bank account, please complete this form and attach it to the Expense Report form.

Wire Instructions:

Bank Name:

Bank Address:

Account Name (please be exact):

Account #:

IBAN (mostly European banks):

SWIFT BIC:

ABA Routing # (US banks, must be 9 digits):

Special Instructions (include intermediary banks if applicable):

Your email address:

(for the purpose of contacting you if there are problems or questions)

If you have any questions about this form or reimbursement procedures, please contact:

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