



## Secretary Report



# Bylaws and Standing Rules Amendment

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## Bylaws and Standing Rules Amendment



- Bylaws Amendment
  - Elections (Conditions of Petitions)
  - Awards Nomination and Selection
  - Education Committee
    - Proposed at 2006 Spring AdCom
  - Long Range Planning Committee
    - Proposed at 2006 Spring AdCom
- Standing Rules Amendment
  - Nomination and Awards



## Bylaws Amendment



- Conditions of Petitions
  - Section 2. Notice to Members
- ARTICLE II — ELECTIONS
- Consistency of IEEE Rules and RAS Bylaws

IEEE Rules: USE OF PETITIONS IN SOCIETY ELECTIONS:

Societies must comply with the IEEE Bylaws and IEEE Policy regarding petition candidates. For all positions where the electorate is less than 30,000 voting members, signatures shall be required from 2% of the eligible voters. ( RAS Signatures > 83 )



# Bylaws Amendment



## ■ Section 2 Notice to Members

### --- ORIGINAL ---

On or before April 1 of each year, the Secretary shall notify all members of the Society, individually or through the Transactions/Magazine of the Society, that nominations for election to the AdCom may be made by petitions signed by twenty-five (25) or more members of the Society. These petitions must be received by the Nominations Committee by August 15.

### --- AMENDMENT ---

On or before April 1 of each year, the Secretary shall notify all members of the Society, individually or through the Transactions/Magazine of the Society, that nomination for election to the AdCom may be made by petitions signed by two (2) % or more of the eligible voting members of the Society. These petitions must be received by the Nominations Committee by August 15.



## Bylaws Amendment



- Award Nomination and Selection
  - ARTICLE IX — STANDING COMMITTEES
    - Section 3. Awards and Fellow Nominations Committee
    - Section 7. Fellow Evaluation Committee
  - To better organize and distribute the awards process.



## Bylaws Amendment



### ■ Section 3

## Awards and Fellow Nominations Committee

### --- ORIGINAL ---

This Committee shall be chaired by the Senior Past-President, and shall be responsible for recommending various forms of recognition for noteworthy contributions to the Field of Interest of the Society. It shall see that deserving members are nominated for the IEEE membership grade of Fellow.



## Bylaws Amendment



### ■ Section 3 Awards Committee

#### --- AMENDMENT ---

This Committee shall be chaired or co-chaired by the Senior Past-President, unless said person is unavailable, in which case the President shall appoint a replacement. This committee shall be responsible for: 1) appointing an award nomination committee for each society and IEEE level (within RAS fields of interest) award, 2) appointing one or more award selection committee(s) to review society level award nominations and select the winner(s), 3) appointing a Fellow Evaluation Committee, 4) reviewing all new award proposals to ensure that there is no conflict with existing awards and that an appropriate description suitable for submission to IEEE has been prepared, 5) submission of new/modified award proposals to IEEE, and 6) reviewing existing awards periodically to recommend whether or not they should be continued.



## Bylaws Amendment



### --- AMENDMENT (Contd.)---

The Award Nomination Committee(s) shall be responsible securing a suitable number of nominations of deserving candidates for the award(s) for which they are responsible. The Award Selection Committee(s) shall be responsible for reviewing the nomination packets of the candidates for the award(s) for which they are responsible and selecting the winner(s), if any. The award selection committee(s) shall have no members who were members of the nomination committee of any award for which selection is to be made.

The Fellow Evaluation Committee shall be responsible for evaluating the qualifications of candidates for Fellow as requested by the IEEE Fellow Committee. This committee shall be chaired or co-chaired by the Senior Past President, unless said person is either unavailable or not a Fellow, in which case the President shall appoint a Fellow as chair. The Fellow Evaluation Committee will consist of the chair and at least 5 members. The committee shall have no members who either nominated or wrote a reference for any candidate to be considered.





## Bylaws Amendment



### ■ Section 7 Fellow Evaluation Committee

#### --- ORIGINAL ---

This Committee shall be responsible for evaluating the qualifications of candidates for Fellow as requested by the IEEE Fellow Committee. This committee shall be chaired by the Senior Past President, unless said person is either unavailable or not a Fellow, in which case the President shall appoint a Fellow as chair.

#### --- AMENDMENT ---

Delete



## Bylaws and Standing Rules Amendment



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## Bylaws Amendment



### ■ Section 7 Education Committee

This Committee is in charge of coordinating and fostering educational initiatives in the Society. An important means toward this goal are specialized meetings, workshops and dedicated conference sessions on the education of students. Society-sponsored books and summer schools are also under the responsibility of this Committee. A concern of the society shall be to ensure that quality of the educational activities sponsored by the Society is constantly checked through feedback from students, and by emphasizing their interactive participation.



## Bylaws and Standing Rules Amendment



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## Bylaws Amendment



### ■ Section 9 Long Range Planning Committee

#### --- ORIGINAL ---

This Committee shall be responsible to the AdCom for reviewing the trends of science and technology as they may concern the Society, the profession and the public, and for recommending changes in the objectives, organization, and operations of the Society as may be indicated by these trends. This Committee shall be chaired by the President-Elect and shall include the additional following members: the Junior Past-President, the Vice President for Technical Activities, the Vice President for Member Activities, the Vice President for Publications Activities, the Vice President for Conference Activities, the Chair of the Student Activities Committee and additional members appointed by the Chair with approval of the President.

#### --- AMENDMENT ---

the Vice President for Technical Activities, the Vice President for Member Activities, the Vice President for Publications Activities, the Vice President for Conference Activities → all the Vice Presidents,



## Bylaws and Standing Rules Amendment



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# Standing Rules Amendment



## Part 1. Standing Rules on Nominations and Awards

### 1.1. General rules

#### --- ORIGINAL ---

By May 31 each year a Call For Nominations will be distributed to AdCom members, published in the Magazine and posted at the RAS website.

Nominations will be submitted to the Nominations Chair. The President-Elect will provide nominations for the Vice President positions by May 31 in the year of the elections of Vice Presidents-elect who will serve as Vice President during the President-Elect's term as President. Nominators (or self nominations) should indicate the position the nominee is seeking and the nominee's agreement to serve if elected.

Nominees will be considered by the Nominations Committee in consultation with the Advisory Committee. A slate of candidates will be announced prior to the elections.



# Standing Rules Amendment



## Part 1. Standing Rules on Nominations and Awards for AdCom, President-Elect and Vice Presidents

### 1.1. General rules

#### --- AMENDMENT ---

By May 31 each year a Call For Nominations will be distributed to AdCom members, published in the Magazine and posted at the RAS website.

Nominations will be submitted to the Nominations Chair. The President-Elect will provide nominations for the Vice President positions by August 31 in the year of the elections of Vice Presidents-elect who will serve as Vice President during the President-Elect's term as President. Nominators (or self nominations) should indicate the position for which the nominee is being considered and the nominee's agreement to serve if elected.

Nominees will be considered by the Nominations Committee in consultation with the Advisory Committee. A slate of candidates will be announced prior to the elections. The Nomination Committee (co-)chair(s) is (are) responsible for communicating AdCom nominees to IEEE within the IEEE prescribed deadline.





## Standing Rules Amendment



1.2. Specific rules for the Nominations and Election of AdCom members

--- ORIGINAL ---

Nominated candidates from the Nominations Committee and additional candidates nominated by petitions will appear on the ballot, provided that eligibility has been checked by the Nomination Chair, in consultation with the Secretary and IEEE Membership Services.



## Standing Rules Amendment



1.2. Specific rules for the Nominations and Election of AdCom members

### --- AMENDMENT ---

Nominated candidates from the Nominations Committee and additional candidates nominated by petitions will appear on the ballot, provided that eligibility has been checked by the Nomination Chair, in consultation with the Secretary and IEEE Membership Services. A candidate that produces a nomination petition with signatures from 2% or more of the eligible voting membership shall be placed on the ballot as per the Bylaws. A candidate that produces a nomination petition with 25 or more signatures from the eligible voting membership may be added to the ballot, at the discretion of the Nominations Committee.



# Standing Rules Amendment



## Part 2. Standing Rules on Awards

### --- ORIGINAL ---

The RAS Awards that may be given annually are the following:

- Pioneer Award
- Industrial and Academic Early Career Awards
- Distinguished Service Award
- Chapter of the Year
- Most Active Technical Committee
- IEEE RAS Technical Field Award. This Award is assigned directly by the IEEE.

According to the Bylaws, the Awards and Fellow Evaluation Standing Committee will be chaired by the Senior Past President. The Committee will be composed of the Chair, the Vice President for Technical Activities, the Vice President for Membership Activities, and at least two more Society members appointed by the Society President usually from outside the AdCom membership.

By February 1st each year, a Call For Awards will be issued to AdCom members, and also posted at the RAS website.



## Standing Rules Amendment



--- ORIGINAL (Contd.) ---

The Awards and Fellow Evaluation Standing Committee will organize Award Technical Sub-committees, one for each Award. Only Fellows may participate in discussion of Fellow nominees.

Each Award Sub-committee will have appropriate expertise according to the Award category and will work in consultation with the TCs for selecting candidates. Members from outside the Society (e.g., from industry) will be encouraged to serve in these Award Sub-committees.

Technical Award Sub-committees will set up their own internal procedures to proactively stimulate qualified nominations.

The Awards and Fellow Evaluation Standing Committee will evaluate the candidates and select the winner for each Award.

The number of Awards given in any category shall be no more than one fewer than the number of nominees.

The winners will be awarded a plaque and a certificate in a ceremony at the Society annual meeting together with Society members who have been awarded the Fellow Grade by IEEE in the previous year.



# Standing Rules Amendment



## --- AMENDMENT ---

The RAS Awards that may be given annually are the following:

- Pioneer Award
- Industrial and Academic Early Career Awards
- Distinguished Service Awards
- Chapter of the Year
- Most Active Technical Committee
- Inaba Technical Award for Innovation Leading to Production
- Invention and Entrepreneurship Award
- Most Active Distinguished Lecturer
- IEEE RAS Technical Field Award. This Award is assigned directly by the IEEE.

According to the Bylaws, the Awards Committee will be chaired or co-chaired by the Senior Past President. The Committee will be composed of the (co-)Chair(s), the Vice President for Technical Activities, the Vice President for Membership Activities, and at least two more Society members appointed by the Society President usually from outside the AdCom membership.



## Standing Rules Amendment



### --- AMENDMENT (Contd.) ---

By January 1st each year, a Call For Awards will be issued to AdCom members, and also posted at the RAS website.

The Awards Committee will organize Award Nomination Technical Sub-committees for each Award. Only Fellows may participate in discussion of Fellow nominees. Each Award Sub-committee will have appropriate expertise according to the Award category and will work in consultation with the TCs for selecting candidates. Members from outside the Society (e.g., from industry) will be encouraged to serve in these nomination Sub-committees.

The Award Nomination Sub-committees will set up their own internal procedures to proactively stimulate qualified nominations.

The Award Selection Committees will evaluate the candidates and select the winner for each Award.

The number of Awards given in any category shall be no more than one fewer than the number of nominees.



## Standing Rules Amendment



### --- AMENDMENT (Contd.) ---

The winners will be awarded a plaque and a certificate in a ceremony at the Society annual meeting together with Society members who have been awarded the Fellow Grade by IEEE in the previous year, except that the Field Award winner may select an IEEE venue for presentation and the Invention and Entrepreneurship Award is presented by IFR in alternate years.

The Awards Committee (co-)chair(s) is (are) responsible for ensuring that the request for the award plaques, certificates and checks are submitted to IEEE and that the required tax are obtained from the winner(s) and submitted to IEEE.

In order to accomplish the above tasks in a timely manner, the following schedule should be followed:



## Standing Rules Amendment



### --- AMENDMENT (Contd.) ---

- Field Award Nominations Committee - to be appointed no later than August 31.
- All other award nomination committees appointed by November 30.
- All award evaluation committees, including Fellow Evaluation, appointed by December 31.
- All nominations due March 1.
- Society award evaluations done by March 21.
- Certificates and checks requested from IEEE by 1 month before ICRA. Note that in order for checks to be available in time for ICRA, the required tax forms must be received by IEEE at least one month before ICRA as well.
- Fellow evaluations performed in a meeting at ICRA and submitted to IEEE by June 15.