

IEEE RAS Spring 2010 AdCom Meeting Minutes

May 8, 2010

Anchorage, Alaska, USA

Attendees

ExCom (Voting members of AdCom)

Kazuhiro Kosuge (President)

Kevin Lynch (Secretary)

David Orin (President-Elect)

Xiaoping Yun (Treasurer)

ExCom (Non-voting)

Bill Hamel (VP FAB)

John Hollerbach (VP TAB)

Peter Luh (VP PAB)

Nikos Papanikolopoulos (VP CAB)

Stefano Stramigioli (VP MAB)

Alex Zelinsky (VP IAB)

AdCom (Voting)

Nancy Amato (2011)

Fumihito Arai (2011)

Antonio Bicchi (2011)

Aude Billard (2011)

Peter Corke (2010)

Alessandro De Luca (2010)

Hugh Durrant-Whyte (2012)

Tamas Haidegger (Chair of the Student Activities Committee)

Dani Kragic (2012)

Vijay Kumar (2012)

Jean-Paul Laumond (2012)

George Lee (2011)

Lynne Parker (2010)

Bruno Siciliano (Junior Past President)

Shigeki Sugano (2010)

Satoshi Tadokoro (2010)

Jing Xiao (2012)

Other non-voting attendees

Tony Bejczy

Jayne Cerone (IEEE)

Zexiang Li (ICRA 2011)

Tony Maciejewski (Parliamentarian)

Mihoko Otake

Roz Snyder (Society Administrator)

Wes Snyder (ICRA 2010)

Zhidong Wang

Absent

Martin Buss (AdCom 2010)

Hideki Hashimoto (AdCom 2011)

Roland Siegwart (AdCom 2012)

1 Introduction

1.1 Meeting Called to Order (Kazhiro Kosuge)

The meeting was called to order at 09:00.

1.2 Roll Call (Kevin Lynch)

1.3 Approval of Past Minutes (completed by email in advance)

1.4 Overview and Procedures

Introduction to the meeting by Kevin Lynch.

1.5 IEEE Observer

Jayne Cerone from IEEE gave a brief presentation on IEEE and Society issues.

1.6 State of the Society

President Kazuhiro Kosuge gave a brief presentation on the state of the Society.

2 Reports

All reports are filed on the RAS website at <http://meetings.ieee-ras.org/>. Only significant discussion outside of the reports is recorded in this section.

2.1 Conference Activities Board (Nikos Papanikolopoulos)

2.2 CAB: Call for Proposals for ICRA 2016 (Nikos Papanikolopoulos)

2.3 CAB: ICRA 2010 (Wes Snyder)

2.4 CAB: ICRA 2011 (Zexiang Li)

There was some discussion of the inclusion of posters at ICRA, and whether ICRA formats should be consistent with each other regarding the inclusion of posters.

2.5 Publications Activities Board (Peter Luh)

2.6 Industrial Activities Board (Alex Zelinsky)

2.7 Member Activities Board (Stefano Stramigioli)

2.8 Coffee Break

2.9 Technical Activities Board (John Hollerbach)

2.10 Electronic Products and Services Board (Stefano Stramigioli)

2.11 Treasurer (Xiaoping Yun)

2.12 Financial Activities Board (Bill Hamel)

- 2.13 Awards Committee (David Orin)
- 2.14 Nominations Committee (Bruno Siciliano)
- 2.15 Long Range Planning Committee (David Orin)
- 2.16 Systems Council Report (Kazuhiro Kosuge)

3 Consent Agenda

The following two motions were passed by consent. Details can be found at <http://meetings.ieee-ras.org/>. The motion [10-S-03] was moved to the Discussion Agenda.

[10-S-01] Transfer responsibility and budget for the GOLD luncheon to Member Activities.

[10-S-02] Move to approve the technical co-sponsorship of the attached 15 conferences and the budgets of IROS 2011, ICRA 2012, ICRA 2011, Humanoids 2011, MEMS 2011, and AIM 2011.

4 Discussion Agenda

More details on these motions can be found at <http://meetings.ieee-ras.org/>.

[10-S-03] (Orin) Move that the IEEE ICRA Best Paper Award in Medical Robotics be approved per the attached award proposal.

RESULT: Approved.

There was some discussion regarding the management and proliferation of awards.

[10-S-04] (Kosuge) As a benefit to RAS regular members and as an incentive to new members, it is moved that the current membership fee be reduced to \$9. E-subscription to RAM is included with the membership fee. The printed version of RAM will cost \$12 for regular members.

RESULT: Approved.

[10-S-05] (Corke) That \$29k be allocated from the 2011 budget to commence the first phase of the history project, subject to satisfactory IP agreement and contract arrangements being established.

RESULT: Approved.

[10-S-06] (Luh) It is moved to provide electronic access to T-RO and T-ASE without charge to all members and student members.

RESULT: Approved.

[10-S-07] (Luh) It is moved to set the RAS publication page budgets and subscription rates for 2011 as follows. T-RO Page budget: 1200 (2010: 1496 to 1180; 2009: 1,496; 2008: 1,424) Member print: \$35 (2010: \$35; 2009: \$35; 2008: \$35) Nonmember print: \$990 (2010: \$925; 2009: \$925; 2008: \$825) T-ASE Page budget: 896 (2010: 800 to 1000; 2009: 800; 2008: 744) Member print: \$50 (2010: \$50; 2009: \$50; 2008: \$35)

Nonmember print: \$590 (2010: \$550; 2009: \$550; 2008: \$525) RAM Page budget: 480 (2010: 480; 2009: 480; 2008: 450) Nonmember print: \$385 (2010: \$360; 2009: 360; 2008: \$345) RAS Member Conference Digital Library that includes ALL RAS conferences online Member: \$40 (2010: \$40) Student Member: \$20 (2010: \$20) The above will be reviewed after two years.

RESULT: Approved.

[10-S-08] (Luh) That the September and December 2010 issues of RAM are offered to all members in QMag digital form, and \$2500 be allocated from 2010 budget to support this, and that student members of RAS receive RAM in QMag form not paper, from March 2011 onwards.

RESULT: Approved.

[10-S-09] (Zelinsky) An Industrial Forum is financially supported by the Society for inclusion in the ICRA program on an on-going basis. A half-day time slot is required. The Industrial Forum will be supported with a recurring \$5k budget.

RESULT: Approved.

[10-S-10] (Papanikolopoulos) Move that conference sponsorship or co-sponsorship requires the submission of the budget and other pertinent material (COI Forms, MOUs, etc.) to the IEEE and the CAB treasurer. In order to be guaranteed full consideration, the request must be submitted by April 1st of the year before the conference is held. For fully sponsored conferences, previous years (geographically appropriate) comparisons should be included.

RESULT: Approved.

[10-S-11] (Papanikolopoulos) Move to include the Treasurer in the Conference Activities Board, and to reduce the number of VP-appointed members to four (4). **Bylaws change:** relevant text in Article VII, Section 7.02: Section 7.02 Composition. "The Vice President for Conference Activities shall chair the Conference Activities Board. This Board shall consist of its Chair, the Vice President for Financial Activities, the Vice President for Technical Activities, the immediate past, the current, and the immediate future Chairs of the Conference on Robotics and Automation, and five (5) other members to be selected by the Vice President for Conference Activities with the approval of the Society President."

RESULT: Approved.

[10-S-12] (Papanikolopoulos) Move that technical co-sponsorship requests (including MOUs) should be submitted to CAB two months before the CAB meeting.

RESULT: Approved.

[10-S-13] (Stramigioli) MAB moves that an annual budget of \$2000 is allocated for student activities for 2010 and 2011.

RESULT: Approved.

[10-S-14] (Stramigioli) MAB moves that a recurring annual budget of \$2000 for MAB in order to support Women In Engineering activities at each ICRA conference as a structural activity of the Member Services.

RESULT: Approved.

[10-S-15] (Stramigioli) It is moved that the 2010 and 2011 annual budgets for ieee-ras.org be \$25K. These funds are necessary to continue the ongoing expansions and maintenance of the running system.

RESULT: Approved.

[10-S-16] (Orin) Move that the eligibility for the Pioneer in Robotics and Automation Award be changed from "10 years beyond his or her highest earned academic degree" to "at least 20 years beyond his or her highest earned academic degree".

RESULT: Rejected.

[10-S-17] (Durrant-Whyte, from the floor) Move to change the wording of the Pioneer Award eligibility description from "To recognize individuals who by virtue of initiating new areas of research, development or engineering have had a significant impact on development of the robotics and/or automation fields. The award is intended for people who are in the mid or late portions of their careers, i.e., at least 10 years beyond his or her highest earned academic degree." to the new wording: "To recognize individuals who by virtue of initiating new areas of research, development or engineering have had a significant impact on development of the robotics and/or automation fields. The award is intended for people who are in the mid or late portions of their careers." The reference to the number of years beyond the highest academic degree is eliminated.

RESULT: Approved.

5 New Business

There was no new business.

6 Next AdCom Meeting

Discussion of the advantages and disadvantages of holding all committee meetings before or after the conference, versus the current method of holding many meetings during the conference. An advantage of holding meetings during the conference is the reduced time commitment required of the committee members. An advantage of holding meetings outside the conference is that committee members can attend technical sessions. The possibility of conducting some committee work via electronic means before the conference, e.g., via skype or teleconference, should be investigated.

At the end of the discussion, President Kosuge announced that **the next AdCom meeting will be held in Taipei on October 24, 2010, after IROS 2010**. The conference schedule is Monday Oct. 18-22, with workshops on the 18th and 22nd. Committee meetings will be scheduled Oct. 22 and 23, with the FAB and ExCom meetings on Oct. 23, and AdCom on Oct. 24.

The meeting was adjourned at 15:05.

Minutes recorded by RAS Secretary Kevin Lynch.