

## **MINUTES (Approved at June 3 2023 AdCom Meeting at ICRA)**

### **IEEE Robotics and Automation Society Administrative Committee (AdCom) AdCom Meeting**

**Wednesday, 08 March 2023  
09:00-10:30pm EDT (Virtual)**

**1) Meeting Called to Order, and Welcome (Mombaur)**

**2) Roll Call and Review of Consent Agenda (Mombaur)**

- **ATTENDEES:**
- **16 Elected Members (Voting Members)**
  - **Class of 2023:** Tamim Asfour, Angela Schoellig,
  - **Class of 2024:** Arash Ajoudani, Nancy Amato, Fumihito Arai, Karinne Ramirez-Amaro, Inna Sharf, Kenji Suzuki
  - **Class of 2025:** Alin Albu-Schaeffer, Sabine Hauert, Yasuhisa Hirata, Lydia Kavraki, Eiichi Yoshida, Hong ZhangNot Attending: Maria Pia Fanti, Aleksandra Faust, Yoshihiko Nakamura, Michael Yu Wang
- **5 Society Officers (Voting Members):** Frank Park, Katja Mombaur, Aude Billard, Seth Hutchinson, Enrica Tricomi  
Not Attending: Tony Maciejewski
- **9 Non Voting Members:** Patrick M. Wensing, Paul Oh, Hiromi Mochiyama, Andra Keay, Bram Vanderborght, Wolfram Burgard, Stefano Stramigioli, Todd Murphey  
Andreas Mueller  
Not Attending: Kyujin Cho

**IEEE Staff**

**3) Introduction & Approval of Agenda (Mombaur, Park): Approved**

The agenda and full reports/slides can be found at  
<https://agd.ieee.org/mpt/Agenda.aspx?eid=18099>

**4) Introduction of new Executive Director (Park)**

Terence Martinez will be starting as new Executive Director of RAS on March 22.

**5) Introduction of new Adcom members/Review of board assignments (Park)**

Frank Park welcomes the 6 newly elected members to Adcom.

He gives an overview of the composition of the different boards and the assignments of all AdCom members to the boards and committees.

## **6) Financial Activities Board and Treasurer's Report (Mochiyama)**

Hiromi Mochiyama gave a RAS Financial Status Report consisting of the 2022 Financial Summary, and an overview of the Financial resources, including approved funds, and the planned FAB schedule. Details of 3% spending rule are explained.

## **7) State of the Society (Park & VPs)**

Frank Park and VPs present in the meeting give a joint update on the state of the society and board activities.

- CAB:
  - ICRA 2027 site visits going on
  - IROS MOU: offer has been extended, waiting for response
  - ICRA 2025: conference center not available, evaluating hotels downtown. Special Adcom meeting might be needed in April
- PAB:
  - R&A Practice journal not yet approved
  - T-MRB: EIC extended
  - IEEE Tr Haptics publication times
  - TRO: Consider moving online only, New EIC
- MAB
  - Restructuring organization, in particular committees
  - Point system for surplus spending motion (approved IROS 2022) is in preparation
  - Career fair IROS preparations
- TAB:
  - New member management system (GDPR approved)
  - Clusters have been formed
  - Funding for TCs and clusters, and their activities
- MSB
  - Videos for promotion of research work, updated guidelines and best practices article
  - Social media activities
  - RAS IT issues, staff member required
- IAB
  - Forum and Workshop Activities
  - Education Content, Roadmaps and Robot Industry Report
  - Marketing RAS to industry

## **8) Progress Report on Ad Hoc Governance Review and Restructuring Committee (Park, Mombaur)**

Frank Park and Katja Mombaur give a short update on the work of the committee. Points discussed include the restructuring of Technical Committees into clusters and the elevation of some TCs, as well as a clarification of roles of Adcom members. A detailed plan from the committee will be presented at the ICRA 2023 Adcom meeting.

**9) Open discussion (Mombaur)**

**10) Other/New Business (Park)**

Next planned meeting will be held in person in June 2023, London, England (ICRA 2023 Venue).

Special meeting (virtual) may be required prior to that to decide about ICRA 2025.

**11) Meeting Adjourned (Mombaur)**