Ad Hoc Committee on Awards and Nominations Procedures Report

Las Vegas, October 31, 2003
AdCom meeting
Motivations for this Ad Hoc Committee

- TAB Request to the AdCom and to the President for appointment of such a Committee in Lausanne with the following motion:

  Establish Ad-Hoc Committee to analyze the Awards & Nominations process, and report @ next Spring Meeting. The Committee shall include Representatives from Standing Awards & Nomination Committees.
Paolo Dario, Committee Chair & RAS President
Steve Hsia, Past President, Nominations Stand. Comm. Chair
Kazuo Tanie, President-Elect
Toshio Fukuda, Awards Standing Committee Chair
Bruno Siciliano, VP for TA
Oussama Khatib, AdCom elected member
Vladimir Lumelsky

Non-voting members
Eugenio Guglielmelli
All interested AdCom members are welcome
Goals of this Ad Hoc Committee

- To define (written) RAS Standing Rules on Nominations & Awards with the aim:
  - to improve transparency and awareness on the nominations and awards selection process
  - to improve involvement from the membership to guarantee adequate quality, academic, industrial, governmental and geographical representation in the composition of the slate of candidates
Nominations and Awards Procedures Definition Process

Constitution & Bylaws
Standing Committee

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Amendments to Constitution & Bylaws +
General guidelines for new *Standing Rules on Nominations and Awards*

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Ad-Hoc Committee on Awards & Nominations Process
Analysis

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Organization and Procedures of Awards & Nominations Processes

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Standing Rules on Nominations & Awards
Standing Rules

- Standing Rules can be adopted by the AdCom with a majority affirmative vote.
- Once adopted, Standing Rules can be modified by the AdCom with a two-thirds affirmative vote.

Diagram:

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Constitution

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Bylaws

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Standing Rules
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Part 1

Nominations
Standing
Rules
Proposed General Rules for Nominations of Candidates

- Issue a Call For Nominations to AdCom members, and the CFN be also posted at the RAS website.
- Submit nominations to the Nomination Chair. Nominators (or self nominations) should indicate the position the nominee is seeking and the nominee’s agreement to serve if elected.
- Nominees will be considered by the Nominations Chair in consultation with the Advisory Committee. A slate of candidates will be announced prior to the elections.
- Candidates issue written position statements shall be distributed to AdCom members before voting.
18 AdCom members
President-Elect
Vice-Presidents-Elect
Officers to be elected

- 18 AdCom members
  - Call for Nominations
  - Nominated candidates from the Nominations Committee
  - Additional candidates can be nominated by petitions promoted by a minimum of 25 members per candidate. These candidates shall appear on the ballot
  - Eligibility check by the Nomination Chair/Committee, in consultation with the Secretary (and by IEEE)
  - Ballots distributed to the membership
Inputs from the Const. & Bylaws SC on the election of AdCom members

- **Enforce Geographical Distribution of ADCOM membership**
  - 4 members from IEEE Regions 1, 2, 3, 4, 5, 6, 7, 9 (Americas)
  - 4 members from IEEE Region 8 (Europe, Middle East & Africa)
  - 4 members from IEEE Region 10 (Asia & Pacific)
  - 6 members elected at-large
Additional Proposed Rules for Nominations of AdCom members candidates

- The following RAS Geographical Areas are identified:
  - RAS GEOGRAPHICAL AREA 1 = IEEE Regions 1, 2, 3, 4, 5, 6, 7, 9 (Americas)
  - RAS GEOGRAPHICAL AREA 2 = IEEE Region 8 (Europe, Middle East & Africa)
  - RAS GEOGRAPHICAL AREA 3 = IEEE Region 10 (Asia & Pacific)
- Six of the eighteen AdCom elected members shall be elected at-large. Twelve of the eighteen AdCom elected members shall equally represent the three RAS Geographical Areas
Additional Proposed Rules for Nominations of AdCom members candidates

- By May 31 each year, the Secretary, with the concurrence of the AdCom, shall define the number of AdCom members to be elected from each RAS Geographical Area with respect to the vacancies and to the composition of the incumbent AdCom
Additional Proposed Rules for Nominations of AdCom members candidates

- Three groups of candidates shall be nominated. Each group shall be composed of a slate of candidates from each of the RAS Geographical Areas.

- Each slate of candidates from each of the three RAS Geographical Areas shall be composed of at least two more nominees than the number of vacancies.

- All RAS members will receive the same ballot displaying all the candidates in alphabetical order. For each candidate the regional membership shall be also specified on the ballot aside the name.

- Each RAS member can vote for a maximum of six candidates belonging to any of the three RAS Geographical Areas.
Additional Proposed Rules for Nominations of AdCom members candidates

- Candidates will be ranked in three separate lists, one for each of the RAS Geographical Areas.
- The six elected AdCom members who received the highest number of votes in the elections held in the last immediate three years (i.e. the two most voted AdCom members elected each year) will be considered elected-at-large.
- A number of candidates corresponding to the vacancies identified by the AdCom for that year for each of the RAS Geographical Areas will be elected from the ranking list associated to the corresponding RAS Geographical Areas.
Additional Proposed Rules for Nominations of President-Elect and Vice-Presidents

- President-Elect will be elected by secret ballot. Each candidate will be allowed to make a short oral presentation (5 minutes or less) before voting. In case the candidate is absent for some acceptable reason, such as illness, a colleague can make the presentation on his/her behalf.
Additional Proposed Rules for Nominations of President-Elect and Vice-Presidents

Vice-Presidents-Elect will be elected by secret ballot. One VP position will be elected at a time. Each candidate will be allowed to make a short oral presentation (5 minutes or less) before voting. In case the candidate is absent for some acceptable reason, such as illness, a colleague can make the presentation on his/her behalf.
Additional Proposed Rules for Nominations of President-Elect and Vice-Presidents

- Nominations can be made from the floor, but it is strongly discouraged. If last minute nominations are contemplated, nominators are advised to inform the Nominations Chair in advance.

- The voting members present will cast secret ballots, and a designated two-member Tally Committee will count the ballots.
Part 2

Awards
Standing Rules
RAS Awards: categories

- Society Awards:
  - Pioneer Award
  - Early Career Award
  - Distinguished Service Award
  - Chapter of the Year
  - Most Active Technical Committee

- IEEE RAS Technical Field Award (IEEE Committee and Rules)
RAS Awards: proposed standing rules

- A Call For Awards shall be issued to AdCom members, and also posted at the RAS website.

- According to Bylaws, the Awards Standing Committee shall be chaired by the Senior Past President. The Committee shall be composed of the Chair, the Vice-President for Technical Activities, the Vice-President for Membership Activities, and at least two more members appointed by the Society President.
RAS Awards: proposed standing rules

- The Awards and Fellow Evaluation Standing Committee shall organize Award Technical Sub-committees, one for each Award.

- Each Award Technical Sub-committee shall have appropriate expertise according to the single Award and shall work in consultation with the TCs for selecting candidates. Members from outside the Society (e.g. from industry) shall be encouraged to serve in these Award Technical Sub-committees.
RAS Awards: proposed standing rules

- Award Technical Sub-committees shall set up their own internal procedures to proactively stimulate qualified applications and eventually nominate a slate of at least three candidates for each Award.

- The Awards and Fellow Evaluation Standing Committee will evaluate the candidates and select the winner for each Award.

- If an Award Technical Sub-committee fails to nominate a minimum of three candidates, the Award shall not be assigned that year.